ADVANCE PAYMENT VERIFICATION FORM

ABRCMS 2022 registration will open in early July 2022. Institutions may provide advance payment prior to registration opening. Please email this completed form to: abrcms@maritz.com

Contact Information:

Contact First Name: __________________________________ Contact Last Name: ___________________________________________
Institution: _____________________________________________________________________________________________________
Email Address: ___________________________________________ Daytime Phone Number: _________________________________

Payment Type (please select one): ☐ ACH ☐ Wire Transfer ☐ Check ☐ Money Order

Date Sent: __________________________
Amount Sent: $______________________

Check/Money Order Number (if applicable): _________________ Bank Issuing Wire/ACH (if applicable) _________________

Registration Rates:
• Undergrad/Postbac: $525
• Graduate/Postdoc: $550
• Non-Student: $575
• Virtual: $75

List all individuals included in the advance payment amount: (attach additional sheets if needed)

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Submit Payments to:

DOMESTIC
Beneficiary Bank: AMERICAN NATIONAL BANK
Bank Location: 8990 W. Dodge Road, Omaha, NE, 68114
Routing Number/ABA #: 104000854
Beneficiary Account #: 3272615
Beneficiary Customer: Maritz Global Events-AT&L Inc.
Address: 1375 North Highway Drive, Fenton, Missouri, 63099

INTERNATIONAL
Beneficiary Bank: AMERICAN NATIONAL BANK
Bank Location: 8990 W. Dodge Road, Omaha, NE, 68114 USA
Beneficiary SWIFT: WESURS41XXX
Beneficiary Customer Number: 3272615
Beneficiary Customer: Maritz Global Events-AT&L Inc.
Address: 1375 North Highway Drive, Fenton, Missouri, 63099 USA

FUNDS MUST BE IN US DOLLARS
• ACH payments do not have processing fees.
• Wire transfers will incur a processing fee (see below) which must be included with payment. Otherwise it will be deducted from the payment and guest will be responsible for the balance. Domestic Wire Transfer Fee - $15.00; International Wire Transfer Fee $20.00.
• A copy of the Payment Verification Form must be submitted once your payment has been sent. Please send this form via email to: abrcms@maritz.com or upload it to your registration dashboard by logging back into your record.

Check Payment Information
Address Checks to: Maritz Global Events – AT&L
Mail to: Maritz Global Events- AT&L, Inc., 1375 North Highway Drive, Attn: ATL FSS, Fenton, MO 63099
Include: A copy of this confirmation and/or list of individuals whom you wish to pay for.
• Make your check payable to Maritz Global Events – AT&L, Inc.
• If your check is made out to ABRCMS, ASM, or some variation that includes ABRCMS or ASM in the payable line, the check will be returned.
• Personal checks will not be accepted.